



# Support Work in Schools (Parent Support) VQ Level 3



## Is this qualification suitable for me?

This qualification has been designed specifically to meet the needs of Parent Support Advisors.

### Course Content

You have a choice of doing either the **4** unit Certificate or the **6** unit Diploma. The Certificate consists of **2** mandatory units, **1** endorsed unit and **1** optional unit chosen from group C. The diploma has a further **2** optional units that can be chosen from the remaining **13** units in groups C and D.

#### Group A – Mandatory Units:

- Understand and respond to the needs of children and young people
- Support the ethos, policies and working practices of the school

#### Group B – Endorsed Unit (Also Mandatory)

- Build and maintain relationships in work with parents

#### Optional Units:

#### Group C – Optional Units (Certificate and Diploma)

- Build and maintain relationships with the wider community
- Provide services that meet parents' needs

#### Group D – Optional Units (Diploma only)

- Provide leadership for your team
- Provide leadership in your area of responsibility
- Develop productive working relationships with colleagues
- Provide learning opportunities for colleagues
- Reflect on and develop practice
- Liaise with parents, carers and families
- Support competence achieved in the workplace
- Manage personal case load
- Assist clients to gain access to other services
- Enable parents to develop ways of handling relationships and behaviour that contribute to everyday life with children
- Work with parents to understand and meet their own needs
- Contribute to improving attendance

#### Why do this course?

On completion of this course you will receive a nationally recognised qualification that proves you have attained a national level of job competence.



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## How do I know if this course is suitable for me?

This course has been designed by The Training and Development Agency for schools (TDA) specifically for the role of Parent Support Advisor (PSA).

## Delivery

The delivery of the qualification could be via workshops, face to face on the school's premises or a combination of the two methods. This will depend upon your location and how many candidates there are in the surrounding area. STAR will inform candidates of the delivery method prior to the course starting. We will aim to meet your requirements wherever possible. In all cases you will be assigned an assessor who will be available via phone and email. You will also receive a unique username and password which allows you to gain access from our website to an e-portal named 2Develop containing support material and training needs analysis questionnaires specifically for your qualification. The portal also provides you with an electronic continuous professional development portfolio that allows you to keep track of all

your records, achievements and development needs in one flexible document. Your assessor will show you how to use this resource.

## Course Duration

An average time of completion is between 9 - 12 months for this course, however if you are accessing funding there may be a set time limit in which you have to complete. You will be notified of this prior to commencing your qualification.

## To Apply

Please contact a member of our team on 01904 612 231.



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