



ILM Level 5 Award in Management



Programme Aims

This Level 5 Award in Management aims:

- To encourage managers to take a wider view of their role and consider the implications of their actions in a broader organisational context
- To develop and enhance knowledge and skills, particularly in the important area of 'People Management'
- To enable individuals to get the best from their team and maximise organisational effectiveness



Course Content

The ILM Award is a short taught programme consisting of a minimum of **45** guided learning hours. The award comprises of **1** mandatory unit and at least **2** optional units. Each unit holds a points value that will be explained further during your induction.

Mandatory Unit:

- Understanding the management role

Optional Units:

- Developing management skills
- Developing the reflective manager
- Managing improvement
- Making a financial case
- Developing the manager as a critical thinker
- Leading innovation and change
- Becoming an effective leader
- Managing individual development
- Managing stress and conflict in the organisation
- Communication in management
- Understanding the organisational environment
- Understanding organisational



- culture and ethics
- Managing customer relations
- Managing for efficiency and effectiveness
- Understanding financial management
- Managing projects in the organisation
- Managing a healthy and safe environment
- Managing resources
- Managing information
- Managing meetings
- Managing recruitment
- Managing marketing
- Conducting work analysis
- Analysing and interpreting statistics to inform management decisions
- Conducting operations research
- Analysing and presenting data to inform management decisions





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- Managing facilities
- Making professional presentations
- Leading teams

How do I know if this course is suitable for me?

The ILM Award is for practising or aspiring middle managers particularly those in post who have had little formal training in their role. Middle managers should have a wide span of control, accountability for performance and responsibility for determining resource allocation and operational methods.

Delivery

The programme is delivered through workshops as either 8 full days or 16 half days. A minimum of 6 candidates are required for the programme to run. Ideally the workshops will be held on your premises otherwise external venue costs will apply.

To Apply

Please contact a member of our team on 01904 612 231 or return the enclosed fax back form.



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