

# 2develop for the Skills Pledge



## What is the Skills Pledge?

The Skills Pledge is a voluntary, public commitment made by an organisation to invest in the skills of its workforce. The Skills Pledge is open to organisations of all sizes, all types and from all sectors. It's a promise that the employer will work to realise the potential of all their employees by developing their basic skills and working towards relevant, valuable qualifications. By making the Skills Pledge employers commit to train their workforce to at least Level 2 – the equivalent of five good GCSEs, grades A-C.

The Skills Pledge has four stages: Stage 1 – **Making the Skills Pledge**, Stage 2 – **Diagnostic**, Stage 3 – **Action plan** and Stage 4 – **Implementation and achievement**.

## What is 2develop for the Skills Pledge?

2develop for the Skills Pledge is an online system which enables organisations to undertake a diagnostic against the criteria of the Skills Pledge and to plan, implement and record the activities required to fulfil the pledge.

## What are the benefits?

### To organisations:

- Helps organisations to undertake all 4 stages and fulfil the Skills Pledge.
- Can assist organisations to meet other quality standards
- Helps organisations to plan, record and evaluate CPD

### To individuals:

- Improves the CPD opportunities available to you and ensures that training offered matches your requirements
- Ensures that your organisation is aware and understands your views on CPD

## How it works?

The tool is accessed via the web, through a secure site.

The organisation nominates a system administrator who is the person that can view the questionnaire results and who will allocate users their password. This person logs onto the system and creates the required amount of user accounts.

Once the individual has been given their password they log onto the site and complete the electronic questionnaires available. This includes the 'about you' questionnaire and skills for life literacy and numeracy diagnostic. The screen shots overleaf provide examples of these questionnaires. The 'about you'

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questionnaire can be customised to reflect the organisations requirements. The site can also be customised to include a message from the organisation and logo etc, if desired.

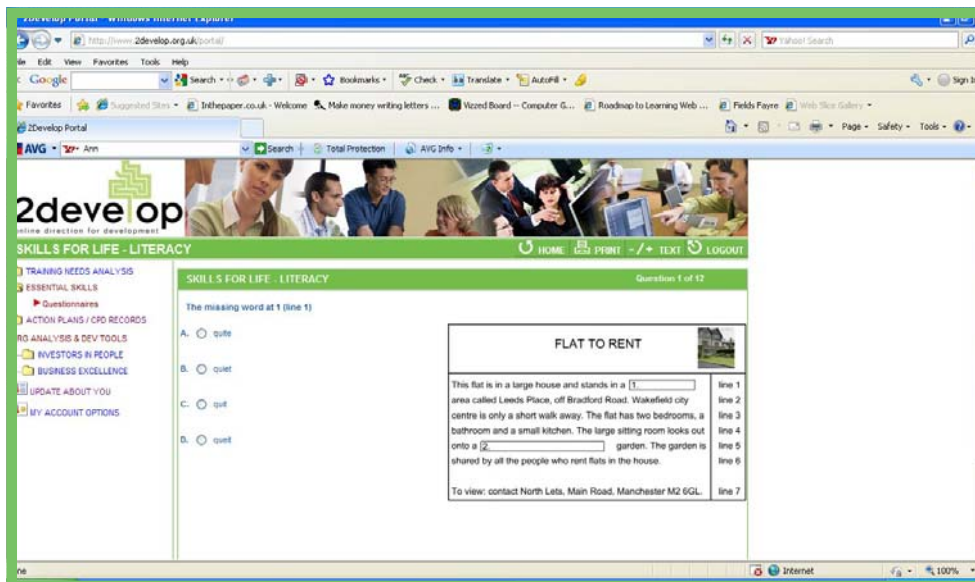


The screenshot shows the 2develop portal interface. The top navigation bar includes 'HOME', 'EDIT', 'PRINT', 'TEXT', and 'LOGOUT'. The main content area is titled 'About You' and contains a form with the following fields:

- Frname:
- Middle name(s):
- Surname:
- National Insurance No:
- Work Address Line 1:
- Work Address Line 2:
- Work Address Line 3:
- Town or City:
- County:  [Linkup](#)
- Post Code:

On the left side, there is a sidebar menu with the following items:

- TRAINING NEEDS ANALYSIS
- ESSENTIAL SKILLS
- ACTION PLANS / CPD RECORDS
- RO ANALYSIS & DEV TOOLS
- INVESTORS IN PEOPLE
- BUSINESS EXCELLENCE
- UPDATE ABOUT YOU
- MY ACCOUNT OPTIONS



The screenshot shows the 2develop portal interface with a 'SKILLS FOR LIFE - LITERACY' questionnaire. The top navigation bar includes 'HOME', 'EDIT', 'PRINT', 'TEXT', and 'LOGOUT'. The main content area is titled 'SKILLS FOR LIFE - LITERACY' and contains a question:

Question 1 of 12  
The missing word at 1 (line 1)

A.  quite  
B.  quiet  
C.  quit  
D.  quiet

Below the question is a text box with the following text:

**FLAT TO RENT**

This flat is in a large house and stands in a  area called Leeds Place, off Bradford Road. Wakefield city centre is only a short walk away. The flat has two bedrooms, a bathroom and a small kitchen. The large sitting room looks out onto a  garden. The garden is shared by all the people who rent flats in the house.

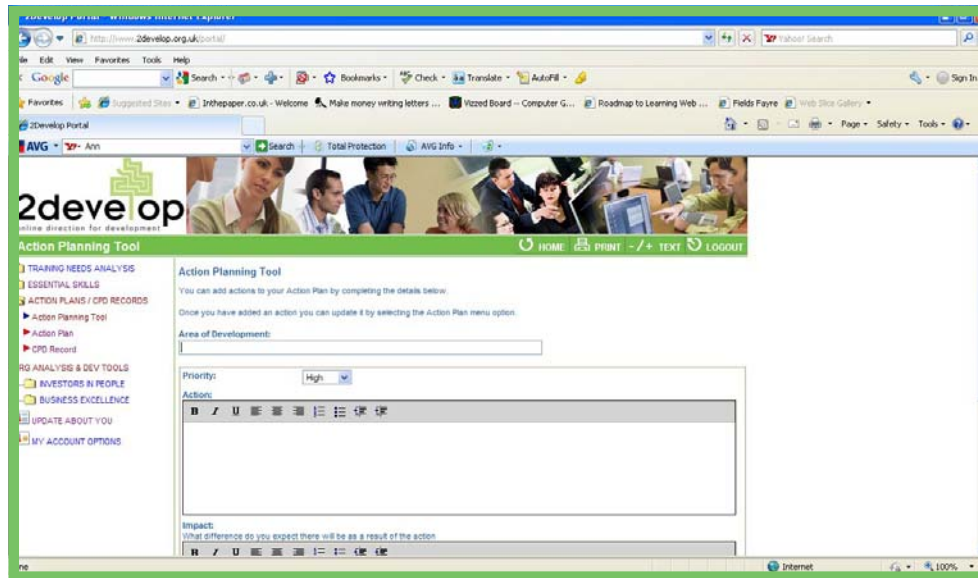
To view: contact North Lets, Main Road, Manchester M2 6GL.

On the left side, there is a sidebar menu with the following items:

- TRAINING NEEDS ANALYSIS
- ESSENTIAL SKILLS
- Questionnaires
- ACTION PLANS / CPD RECORDS
- RO ANALYSIS & DEV TOOLS
- INVESTORS IN PEOPLE
- BUSINESS EXCELLENCE
- UPDATE ABOUT YOU
- MY ACCOUNT OPTIONS

Once staff have completed the questionnaires the system administrator can view the data in a range of formats. From this the organisation can undertake stage 3 of the pledge, the action plan by recording the development needs and plan a course of action.

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## What our clients say?

*'Out of the first 400 people, who completed the questionnaires, 50 expressed an interest in brushing up on their English and 94 on their Maths. This may not have occurred to them as they went about their daily work. 2develop has been a really successful way of stimulating interest and helping us to meet our Skills Pledge.'*

**Cathy Mortecai Training and Development Consultant Sunderland City Council**